

A COMMON PATH TO ADULTHOOD

MINUTES OF PLANNING MEETING EDIRNE, TURKEY

JUNE 12TH-16TH 2013

1. Present

Ann Southren Co-ordinator	Durham UK
Suzanne Madden	Durham UK
Nina Sagmeister	Austria
Maria Mühlbauer	Austria
Gerald Sagmeister	Austria
Athina Stamatopoulou	Corfu
Olympia Kardakari	Corfu
Vasilis Grigoriou	Corfu
Giorgos Sotiriadis	Corfu
Reet Kangro	Estonia
Eve Morel	Estonia
Reeli Saar	Estonia
Ruti Tatomir	Estonia
Marta Czech	Poland
Agnieszka Bujoczek	Poland
Izabela Łapeta	Poland
Júlio Viana	Portugal
Alexandra Neves	Portugal
Dikmen Dökmeci	Turkey
Mustafa Dökmeci	Turkey
Nermin Dilgoz	Turkey
Samantha Dawson	UK Darlington
Kaye Gill	UK Darlington

2. Minutes of last meeting

Agreed and accepted as accurate

3. Matters arising from minutes

- AS reminded partners that the Progress Report MUST sent their report to their National Agencies by the required date, in the UK it is 30th June.

4. Evaluation of Year 1

All partners had kept to deadlines. AS has included the late arrival of Corfu into the project in the Progress Report. All agreed it had been a successful year with many projects completed. Activities have been relevant to the individual partner schools. The seminars presented

following meetings have been extremely useful and have given partners an insight into valuable aspects of curriculum and quality of life for those citizens with learning disabilities.

5. Plan for Year 2

The plan for Year 2 was discussed and each item clarified. All partners said they had a clear understanding of Year 2.

6. E Twinning

The importance of putting project work on eTwinning was discussed. If partners can't download project work they are to send it to Sam or Pedro. Sam informed the group how to access our site.

7. Mid-term progress report for National Agencies

AS circulated a completed progress report for our partners. The document was discussed and agreed. It will be circulated electronically to partners following the meeting. AS reminded staff to ensure the form arrived at the national agencies before the deadline date.

8. Dates of Planning Meetings for Year 2

The dates for planning meetings for year 2 are:

Austria 2nd – 6th October 2013

Darlington UK 4th – 8th December 2013

Corfu 26th – 30th March 2014

Poland 14th – 18th May 2014

9. The end product

Julio circulated a draft end product. The book will contain each section of the toolkit with an explanation in each partner language. The cost for 70 books will be 1050 Euro. The 70 books will be divided between partners as will be the cost. The sections will contain photos from each school.

Alongside the end product will be individual files. The files will have sections and the content will be decided and produced by each partner in their own language.

It was agreed that APPACDM would produce the end product and individual files. The files will have an appropriate cover with sections. It is up to the individual partner as to what they put in each section.

10. Decisions of sections of the file

It was agreed that the sections in the students file should be those that were agreed in the initial proposal, which are:

- Section 1 Who am I?
- Section 2 Healthy Lifestyles
- Section 3 Independent living
- Section 4 Choices post school
- Section 5 My final choice

- Section 6 Helpful contacts

11. Responsibilities

Julio will produce end product

Sam & Pedro eTwinning

Julia O'Neill will produce final report

12. Content for forthcoming seminars

It was decided that the content of forthcoming seminars will be:

Austria – Reading/Literacy

Darlington – Life skills (Teach Meet)

Corfu – Leisure activities

Poland – Presentation of Tool Kit

13. Any other business

- AS informed the group that Julia O'Neill had been appointed Assistant Headteacher and would be taking over the role of co-ordinator.
- NS asked about the time scale for the toolkit and it was decided that the deadline for sending work to Julio should be February 28th 2014.
- AS distributed Durham Trinity School & Sports College Healthy Eating DVD to all partners.
- Project work was distributed
- Nina asked that partners tell her how many participants will be coming from each school to Austria as she needs to book the hotel.
- SD thanked AS for all her hard work as co-ordinator.

Ann Southren
Co-ordinator
June 20th 2013