

## A Common Path to Adulthood

### Planning Meeting Minutes

Rybnic, Poland 15th May 2014

Present:

Austria: Nina Sagameister

Estonia: Reet Kangro  
Anu Kallas

Greece: Georgios Amoiridis  
Pavlos Peroulis

Poland: Marta Czech  
Ewa Kopel  
Agnieszka Butoczek  
Agata Leonarska

Portugal: Julio Viana

Turkey: Dickmen Dökmeci  
Mustafa Dökmeci

UK(Darlington): Sam Dawson  
Claire Devine

UK(Durham): Julia O'Neill  
Helen Chorlton  
  
Ann Southren

1. Apologies-none received.

Julio and Ann thanked Marta and her colleagues for supporting the programme and arranging our visit to Poland.

2. Minutes of meeting in Corfu all agreed.

3. e-Twinning. Some issues accessing the website. Partners are to remember to upload their booklets and information onto this site. Contact Pedro, Julio or Sam if any problem's arise.

4. End of project report. The coordinator is to complete the final report with information from all partner countries. Report needs to be completed to the deadline set by each partner's national agency. Partners are to investigate their deadline dates. (This is usually the same date for all partners and may be 30th September). Corfu have had difficulties contacting their national agency.

The coordinator is to share the final report on the European Shared Treasures website and every partner to add their information. Partners need to log on and register.

ALL PARTNERS: to keep safe all certificates of attendance, flight boarding cards, receipts etc in case of audit. This could happen within 7 years of the project end. If you have lost certificates of attendance please contact the partner and request a duplicate.

#### 5. Toolkit.

Julio provided each partner with their copies of the published Toolkit. All partners agreed to sign a copy for Ann and Brian Stobie from Durham International Office.

Ann thanked Julio for the fantastic job he has done on behalf of everyone. Julio thanked Celia the designer as they had encountered some difficulties with translation.

Ann returned to the section of the end of project report and discussed the information each partner could include from the project report.

Information shared:

- DTS&SC - young people have a greater understanding of the wider world and life in other countries.
- Discussion of each partner countries impact from project.
- Partners have learned from each other, shared information, taken expertise from each other.
- During visits staff from all schools have benefited by feeling valued, greater confidence dealing and communicating with international partners.
- Expertise has helped to develop new ideas and initiatives in their countries eg in Estonia Reet brought a member of her local authority on a visit to demonstrate what they have learned.
- Poland has learned new methods and ideas of working with pupils of SEN giving them a greater understanding.
- The impact within your local community is more difficult. Seminars allowed partners to bring our ideas together and open them up to members of our school communities.
- Durham is linked to the Rotary Club which has developed and enhanced their links within their community and had enhanced funding from outside sources.
- Dissemination. Newsletters, end product, displays in school, exhibitions, sharing at staff meetings in schools.
- Sustainability. Our projects are embedded in our schools. The international dimension should be part of your school curriculum. Visits from partner countries help to strengthen international cultures and celebrate diversity.
- Lessons learned/obstacles encountered. Time, limit in number of staff taking part in visits, management of finances etc. Application of visas.
- All partners will be kept informed of the progress with Erasmus+.
- **COORDINATORS WERE REQUESTED TO COMPLETE THE END OF PROJECT REPORT QUESTIONS AS SOON AS POSSIBLE AND SEND IT TO JULIA.**

Erasmus+

DTS&SC, Portugal, Estonia, Romania and Latvia are the partnership.

The application has been a long process. Brian Stobie has supported and helped.

The project is linked to building skills for employment including literacy and numeracy. There have been problems with marking and the criteria are very strict. The application will be marked in the UK and then sent to Brussels for funding should it be successful.

### AOB

Durham University Fellowship. Ann shared information should any partner wish to participate please let Ann or Brian Stobie know. This has also been sent to Latvia and Romania.

Julio informed all partners that he hopes to see them all again.

Sam informed partners that the school is still talking about their visit last December.

Ann agreed that the project's success is due to the hard work of the coordinators in all schools.

Partners and Ann shared gifts.

Julio thanked Ann for her coordination of the project.

Reet, Julio, Ann and Julia will meet on Friday morning to clarify the application.