

Are EU Ready for Life & Work?

Minutes of Planning Meeting-Cluj-Napoca, Romania 12.03.15

Present: J O'Neill & F Davis - UK, Durham
R Kangro, A Kallas & H Reijan - Estonia
A Beitiks, G Oga & I Silina - Latvia
J Viana & J Reis – Portugal
C Hirciaga-Costache - Romania
L Varva
V Feldrihan
O Preda
R Preda
D Zahan
A Petrenciu
D Cristoltan

1. Welcome. J O'Neill welcomed all to the planning meeting and visit to Romania. The plan for the visit was explained and clarified by Catrina when appropriate. The aims of the planning meeting were distributed and outlined with the group.
2. Action Plan. The plan for the first year was distributed. All partners had been given time to read, reflect and comment upon prior to the meeting. The plan for year 1 was explained and clarified to ensure that all partners understood the activities we are required to complete.
J O'Neill reminded of the importance of uploading project information and evidence of activities onto E-twinning. Ainars has been instrumental in setting up this site and will be able to demonstrate how to do this at the meeting on 13.03.15 in school.
Goal 2 - Rights & Responsibilities. Julio shared an example of good practice – leaflet produced with symbol support. J O'Neill suggested that further resources like this to be shared via E-twinning.
Goal 7 – Employers questionnaire. This will be produced with the support of Ann and will be circulated between all partners to reflect and comment upon before it is finalised.
3. Baseline assessments. J O'Neill & A Southern met and designed the pro-forma which was circulated prior to the meeting. This is intended to be used with partners own 'in house' assessment system. Julio asked about the assessment package used by Durham Trinity. J O'Neill agreed to share this

with partners should they wish to look at in more detail. The pro-forma distributed is to be used as a general guide/overview.

4. Activities completed so far:

- a) Design a Logo competition. Partners displayed each countries winning entry and a vote was made to identify a winner. The first round of votes resulted in a draw so it was decided to go to a revote between the Portuguese and Romanian entry. The final winning entry was from Romania. J O'Neill requested the group to place evidence of this on E-twinning.
- b) Developments with employers. J O'Neill outlined a brief description of MENCAP, a UK charity.
 - i) Durham Trinity is working to create a link with them to enable students to succeed in employment in the future.
 - ii) Romania is contacting a local company where a representative will visit school and conduct an activity with students. A talk will be given by a regional careers development centre to provide CPD for staff.
 - iii) Estonia has had a discussion with prospective employers and has gained ideas for the future and knows where to go next.
 - iv) Portugal has employed a person to work at developing links with business and training providers to support transition into work. Contracts are drawn up and signed by all parties prior to placements starting.
 - v) Latvia had a meeting with parents and employers and employees from state employment agency who discussed how to support students and what could be done in school in February. The aim is to produce seminars for parents and students about careers. They have a scheduled planning meeting with businesses in April.

5. Partners began presentations 'Sharing good practice in WRL'. Due to problems with ICT this was postponed to the meeting on 13.03.15.

6. AOB. Julio thanked our Romanian partners for their invitations. Ann Southern sends her love and best wishes to all. Catrina shared an email received from Ann that morning.