



ARE EU READY FOR LIFE AND WORK?

Planning Meeting – Estonia 18th- 22nd May 2016

AGENDA

Present:

UK: Suzanne Madden
Julia O'Neill
Fiona Davis

Estonia: Reet Kangro

Latvia: Ainars Beikas
Iluta Apsite
Gundars Oga
Inese Silena

Romania: Catrina Hirciaga Costache
Ana-Maria Boncut
Carolina Stanciu
Viorica Feldrihan

Portugal: Julio Viana
Joana Reis
Fatima Alves
Stephanie Costa

Morning Session (Planning Meeting)

**** Please can each partner bring****

- **A copy of their application form**
- **Diaries (to agree dates for Year 3 visits)**

1. Minutes of the Last Meeting

2. Matters Arising

3. Review of Application Form.
Have we achieved our goals. Highlight areas we need to work on (15minute task).

4. Review of Year 2 program

5. Look at proposed Year 3 calendar

6. Agree dates for Year 3 visits

7. Etwinning
 - i. Update on site
 - ii. Inviting other staff to be part of e-twinning site
 - iii. Any questions/queries about e twinning site.

8. Newsletters

9. AOB

10. Evaluations

Seminars

Lunch

Afternoon Session (Work Related Curriculum Planning and Workshop)

Aim of meeting:

By the end of this workshop we will have;

- Agreed the areas of the Work Related Curriculum.
- To have developed specific school related overviews
- UK will have the overviews to create a generic overview in time for meeting in Cluj.
- Look at final product example. Be clear about what we are aiming to achieve.

Agenda

1. Recap on progress so far. (Remind of activities in Latvia and Durham)
2. Agree proposed curriculum areas. (FD)

Activity: Complete school specific
Work Related Learning Curriculum Overview.

(copies to UK to create generic WRL overview for Cluj at end of session)

3. Further development of Work Related Learning Curriculum.

Activity; Groups Identify a Work Related Learning area from Curriculum Overview and begin develop units of work.

4. Agree final product. (Sections: Introduction, WRL policy, any other policies, activities/units, assessments).
Propose WR curriculum in English then sections at the back in home language.(UK coordinator-copy will have all languages in)
Each curriculum will include a description and information about each school.

5. Feedback and Plenary

Future Work

By Cluj: Each school should have

- Its own policy for work related learning.
- Its own Work Related Learning Curriculum Overview.
- A unit plan for each of the 5 areas for their school.

By Durham:

- Everything for the curriculum should be in place
- Opportunities to discuss: assessment, final tweaks, e.g. pictures, stories.