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ARE EU READY FOR LIFE AND WORK ACTION PLAN YEAR 3

DURHAM TRINITY SCHOOL & SPORTS COLLEGE IN PARTNERSHIP WITH ESTONIA, LATVIA, ROMANIA AND PORTUGAL

Partner co-ordinator/project activity **BLUE**
School /student activity **BLACK**

GOAL	TASKS	RESPONSIBILITY	TARGET DATE	LEARNING OUTCOMES	EVIDENCE
Continue to develop project etwinning page	Partners will provide their information and evidence of activities for Year 2	Portuguese and Latvian partners	September 1 st 2016	All partners will be familiar with the process of uploading information onto the etwinning page	A project etwinning page will reflect Year 2 work
Students will continue to develop basic skills. They will have an understanding of Health & Safety in the home and the workplace.	A project will be delivered in all partner schools informing students of Health & Safety at home and in the workplace.	All partners	October 2016	Students will have a greater understanding of: <ul style="list-style-type: none"> • Personal safety • Safety at home • Safety in the workplace 	Displays in partner institutions Uploaded on etwinning page <i>publised hoicates d'edid pinto</i>
Students will produce a booklet about relationships (people who can help, serviced etc.)	At each partner school a project will be delivered involving relationships. According to the needs of the student, these will cover: <ul style="list-style-type: none"> • Personal relationships • Relationships in the workplace • Agencies and services that can offer help. • Self-advocacy 	All partners	September-December 2016	Students will have a greater understanding of personal safety. Students will understand codes of behaviour. Students will be aware of the community services and agencies that can offer support. Students will gain confidence and become more assertive.	School displays uploaded to page on etwinning

<i>Have</i> Baseline student assessment	Using the target group, reassess using the assessment proforma	All partners	September 2016	Students will gain an understanding of their skills, abilities, attitudes and aspirations.	Individual assessments will be completed and placed in QAM file.
Design a Christmas cookbook	Students in each partner school will produce a booklet of 10 traditional Christmas recipes.	All partners	September-November 2016	Students will gain a greater cooking and of the traditions of our partner countries.	School displays Individual work books : Uploaded on etwinning page
TNPM Cluj Napoca, Romania	All partners will meet in Romania. Partners will participate in a seminar where they will share their practice And continue to develop a work related curriculum (work shop) Partners will visit centres of expertise in work related learning	Catrina will plan the TNPM The co-ordinator will circulate the agenda prior to the meeting The co-ordinator will chair the meeting and a member of DTS will take minutes and circulate them following the meeting. A developing curriculum document will be agreed.	October 2016 <i>12-16 oct.</i>	All partners will have a greater understanding of the developing end product.	Photos of visit will be placed on the etwinning page by our Romanian partner. Information from the workshop will be circulated between partners. Minutes of meeting. Developing plan of work related curriculum format (end product).
Students will demonstrate their understanding of basic skills (literacy & numeracy)	Each partner will choose an activity where students will demonstrate their understanding of transferable skills (literacy and numeracy) These activities will include: <i>with the schools to do</i> <ul style="list-style-type: none"> • Completing forms • Reading instructions • Shopping • Cooking 	Co-ordinator and staff in each partner school will deliver tasks and activities.	October-December 2016	Students will have a greater understanding of transferable skills. Students will increase their literacy and numeracy skills.	School displays Student workbooks Co-ordinators will upload activities on etwinning page. <i>Anter o luna</i> <i>Anter o luna</i> <i>posteo uhor</i> <i>to aduna se hinda de</i>

	<ul style="list-style-type: none"> Following directions Financial affairs and budgeting 				
<p>Students will become aware of the team skills required to plan and deliver an enterprise activity. Using team skills staff and students will plan and hold a Christmas Fayre.</p>	<p>All partner schools will research local/national/international charities and plan and deliver an enterprise to raise funds for their chosen charity. Students will be introduced to enterprise skills i.e team skills, problem solving, market research, decision making, customer services, and positive attitude.</p>	All partners	<p>November-December 2016</p> <p><i>Palve, 5000</i></p>	<p>Students will gain an understanding of the requisites of the world of work, these being:</p> <ul style="list-style-type: none"> Team work Communication Working together Problem solving Decision making Positive behaviour Sense of humour Etc. 	<p>Students workbooks</p> <p>Activity evaluation</p> <p>DVD of event</p> <p>School displays</p> <p>Letters from charities</p> <p>Placed on etwinning page</p>
<p>To produce a newsletter for parents, carers, employers and stakeholders.</p> <p><i>huvialmad</i></p>	<p>Each partner will send the co-ordinator an article plus supporting photo of an activity in their school or institution.</p> <p><i>elhuwater kgeusker</i></p>	All partners	December 2016	<p>Parents and the local and wider community will be aware of our partner schools and the project activities</p>	<p>Newsletters will be circulated and a copy of the newsletter will be placed on the etwinning page</p>
<p>Co-ordinator will produce a system of monitoring and assessment.</p>	<p>The DTS team will produce a system of monitoring the curriculum. Individual school assessments will be developed by partners accordingly.</p>	Co-ordinator Partners	December 2016	<p>All partners will Produce an assessment system for their school or institution which will ensure learning outcomes are met</p>	<p>A monitoring system will be circulated to all partners.</p>

TERM 2					
Students will produce an individual action plan	Year 10 and others where appropriate, will produce an individual action plan which will include the skills they require for employment, college or specialist provision, personal qualities and attitudes, accreditation.	All partners	January 2017	Students will have gained skills to produce a realistic, practical action plan. Students will understand the requirements they have to work towards for life after school.	A draft action plan will be placed on the etwinning page by the co-ordinator. A selection of completed plans will be uploaded on to etwinning by partner
Students will successfully complete a work experience or shadow work experience placement	Where appropriate students will complete a one or two week work experience or shadow work experience placement.	All partners	January-April 2017	Students will have gained a positive attitude to the world of work and have gained skills in the following areas: Communication Problem solving Decision making Team building Literacy & numeracy Confidence and self-esteem will have increased.	Evidence of the activity will be displayed in school Student individual work books Uploaded on etwinning page
TNPM meeting Durham UK	All partners will meet in Durham A workshop will address 'Sharing good practise in assessment & monitoring' Documentation will be finalised	All partners will attend the meeting. Julia/Suzanne will plan the programme and organise the workshop. The co-ordinator will circulate the agenda prior to the meeting, chair the meeting and one of her team will take minutes which will be circulated following the meeting.	February 2017 <i>8-12 febr.</i>	Partners will have a greater understanding of the importance of a work related curriculum and how it can be adapted to their school or institution.	Material from the workshop and the minutes of the meeting will be uploaded on the etwinning page.

Students will prepare booklets about different types of employment	Students will research different types of employment. They will write 10 profiles of jobs outlining the skills and requirements needed for each job.	All partners	March 2017	Students will develop ICT and literacy skills. Students will have a realistic approach to employment.	Examples of work will be placed on the etwinning page. Student work books
TERM 3 Focus group assessments	Partners will complete assessment on focus group	All partners	May 2017	Learning outcomes will be analysed and evaluated.	Partners will put results on etwinning
Students will plan and organise an enterprise activity in their local community. Using the skills they have gained which are vital for life after school.	All partner schools will research and plan an enterprise activity to raise funds for a local charity. Students will be reintroduced to enterprise skills i.e. team skills, problem solving, market research, decision making, customer services, and positive attitude.	All partners	May-June 2017	Students will gain further understanding of the requisites of the world of work, these being: <ul style="list-style-type: none"> • Team work • Communication • Working together • Problem solving • Decision making • Positive behaviour • Sense of humour etc.	Evidence of activities will be displayed in schools, placed on etwinning page and in student workbooks.
TNPM Vianna do Castelo, Portugal	Launch of the work related curriculum. Seminar: 'Sharing expertise, Sustaining a work related curriculum'	All partners to attend	June 2017 <i>7-11 june</i>	The final documentation will be shared in all schools through meetings and seminars. It will be introduced in September 2017	A Work Related Curriculum will be placed on the etwinning page.
A student celebration	Students in all partner schools and institutions will plan a party to celebrate the end of the project	All partners	June/July 2017	Students, staff, parents/carers and representatives from the world of work will celebrate the completion of this valuable European	Evidence of activities to be placed on the etwinning page.

End of project report	End of project report to be submitted by all partners.	The co-ordinator will complete an end of project report and circulate it to all partners.	June 2017	partnership.	
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Ann Southren May 2016